HALDIA INSTITUTE OF TECHNOLOGY

(AN AUTONOMOUS INSTITUTION UNDER MAKAUT, WEST BENGAL)
ICARE COMPLEX, HIT, HALDIA, PURBA MEDINIPUR, WEST BENGAL 721657

Office of the Controller of Examinations

REVISED CIRCULAR

Ref.No.: CR/COE/HIT/78/11/2026 **Date: 26.11.2026**

Circular for Examination Form Fill-up of Regular End Semester (Odd) UG/PG 3rd. (PG), 5th. (UG) & 7th. (UG) Semester'2026-27 under Autonomy

The undersigned is urgently informed to all concerned that the form fill-up under autonomy for end semester (Odd) UG/PG students of 3rd. (PG), 5th. (UG) & 7th. (UG) Semester'2026-27 will be as under:

1. Examination form would be available in the student's login domain for all enrolled students of the end semesters (Odd)'2026-27 of UG and PG courses [3rd. (PG), 5th. (UG) & 7th. (UG) semester] from **hit.ucanapply.com / hitexam.net**

2. Students must submit the **examination form and fees** online from their **login domain. Examination Fees for each candidates: Regular: Rs. 2000/- (within scheduled date)**
   Rs. 2500/- (with late fine after scheduled date)

3. On submission of the examination form online by the student, the said form will be available in the college admin login for verification/confirmation by the college.

4. Verification/confirmation of examination form will be made after clearing all the college dues. Students are advised to pay college dues (if any) through the link **http://student.hithaldia.org** to the college account **within 27.11.2026** positively.

5. Upon verification/ confirmation by the college, the students will be eligible to submit their examination fees @ Rs. 2000/- (Rs. 2500/- with late fine) through online examination web portal: **hit.ucanapply.com / hitexam.net**
   Don't pay examination fees twice. If any discrepancy arises during online examination fees payment, you are advised to contact to COE office immediately.

6. **Do not send the examination fees to college bank account.**

7. After payment of the examination fee(s) student must download the form for future reference.

8. After submission of the examination fees admit card will be generated online in the student's login.

9. Provision of examinations (offline) would be available for the students for whom admit card is issued. The schedule of admit card generation and examination (offline) would be notified separately by the Institute.

10.

Dates for form fill-up for 3rd. (PG), 5th. (UG) & 7th. (UG) end semester (Odd) examination'2026-27 for Regular Students	
27/11/2026 **(from 02.00 PM)**	Availability of forms and submission of application form by the students for appearing in the Odd Semester Examination'2026-27.

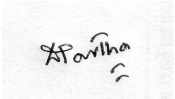
30/11/2026 **(Without late fine)**	Last date for online submission of the examination form by the students.
30/11/2026 **(Without late fine)**	Last date for verification/confirmation by the colleges for eligibility of the students.
01/12/2026 **(Without late fine)**	Last date for submission of examination fees online by the students.
03/12/2026 **(With late fine)**	Availability of forms and submission of application form by the students for appearing in the Odd Semester Examination'2025-26.
04/12/2026 **(With late fine)**	Last date for online submission of the examination form by the students.
04/12/2026 **(With late fine)**	Last date for verification/confirmation by the colleges for eligibility of the students.
04/12/2026 **(With late fine)**	Last date for submission of examination fees online by the students.
05/12/2026	Admit Card Generation.
07/12/2026 – 23/12/2026	End Semester Theory Examination.
14/12/2026 – 23/12/2026	End Semester Practical / Sessional Examination **(HODs / TICs will fix the date & time slots by examine the End Semester Theory Examination schedule and Campus Drive)**.

For any further information, students are advised to visit the notice section of the Institute's examination web portal (hitexam.net) or contact to respective mentor/HOD.

Sd/-
Prof. P.P.Das
Controller of Examinations.
HIT, Haldia.

Copy forwarded for information & necessary action to:

1. The Principal, HIT
2. All Deans, HIT
3. The Registrar General, HIT
4. All HODs/TICs, HIT
5. The Finance Manager, HIT
6. The General Manager, Administration, HIT
7. Assoc. Controller of Examinations, HIT
8. All Members, Examination Committee, HIT
9. Notice Board
10. Office File



[Prof. P.P.Das]
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HIT, Haldia.